

# SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 July 2011 - 30 April 2012

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Election review</b>	Scrutiny Committee 21 Jul 2011	Margaret Reed, Head of Legal and Democratic Tel. (01235) 540407 Email: <a href="mailto:margaret.reed@southandvale.gov.uk">margaret.reed@southandvale.gov.uk</a>	To conduct a review of the management of the elections held in May 2011		
<b>Leisure contract monitoring</b>	Scrutiny Committee 24 Aug 2011	Kate Arnold Tel. (01235) 540416 Email: <a href="mailto:kate.arnold@southandvale.gov.uk">kate.arnold@southandvale.gov.uk</a>	To conduct an annual review of the leisure contractor's performance	Relates to the White Horse Leisure and Tennis Centre	To consider whether to accept the report or whether to interview the service manager and contractor at a future meeting and recommend any corrective actions or improvements.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Annual equality update</b>	Scrutiny Committee 24 Aug 2011	Cheryl Reeves Tel. 01491 823047 Email: <a href="mailto:cheryl.reeves@southandvale.gov.uk">cheryl.reeves@southandvale.gov.uk</a>	To monitor performance against the council's equality policy.	Invite the corporate equalities officer and the Cabinet member for corporate strategy.	This is an annual update.
<b>Financial services contract monitoring</b>	Scrutiny Committee 24 Aug 2011	William Jacobs, Head of Finance Tel. (01235) 540455 Email: <a href="mailto:william.jacobs@southandvale.gov.uk">william.jacobs@southandvale.gov.uk</a>	To conduct an annual review of the contractor's performance	Relates to council tax collection, business rates, benefits, payroll, accountancy, accounts payable, financial management system, and assisted travel	To consider whether to accept the report or whether to interview the service manager and contractor at a future meeting and recommend any corrective actions or improvements.
<b>Fit for the future update</b>	Scrutiny Committee 24 Aug 2011	Anna Robinson, Strategic Director Tel. (01235) 540523 Email: <a href="mailto:anna.robinson@southandvale.gov.uk">anna.robinson@southandvale.gov.uk</a>	To receive an update on the fit for the future programme		
<b>Leisure contract monitoring</b>	Scrutiny Committee 24 Aug 2011	Kate Arnold Tel. (01235) 540416 Email: <a href="mailto:kate.arnold@southandvale.gov.uk">kate.arnold@southandvale.gov.uk</a>	To conduct an annual review of the contractor's performance	Relates to Faringdon and Wantage Leisure Centres, the Abbey Meadows, Abingdon, and Tilsley Park	To consider whether to accept the report or whether to interview the service manager and contractor at a future meeting and recommend any corrective actions or improvements.

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<b>Recycling and waste collection contingency plan</b>	Scrutiny Committee 27 Oct 2011	Ian Matten Tel. (01235) 540373 Email: <a href="mailto:ian.matten@southhandvale.gov.uk">ian.matten@southhandvale.gov.uk</a>	To review the Cabinet member's contingency plan for the recycling and waste collection service.		
<b>Recycling and waste contract monitoring</b>	Scrutiny Committee Not before 31 Dec 2011	Clare Kingston, Head of Corporate Strategy Tel. (01235) 540356 Email: <a href="mailto:clare.kingston@southhandvale.gov.uk">clare.kingston@southhandvale.gov.uk</a>	To conduct an annual review of the contractor's performance	Relates to recycling and waste collection services	To consider whether to accept the report or whether to interview the service manager and contractor at a future meeting and recommend any corrective actions or improvements.
<b>Community safety annual report</b>	Scrutiny Committee 24 Nov 2011	Liz Hayden Tel. (01235) 540309 Email: <a href="mailto:liz.hayden@southhandvale.gov.uk">liz.hayden@southhandvale.gov.uk</a>	The Police and Justice Act 2006 gave the Council powers to scrutinise the crime and disorder reduction partnership, known as the community safety partnership	To scrutinise the Vale community safety annual report and recommend any corrective actions or improvements. Police authority co-optee to be invited to attend	Invite the Cabinet member for community strategy